



Position: Full-Time Manager, Clinical Internship Program

JPA is a 122-year-old social impact agency working to improve the social and emotional well-being and functioning of children furthest from opportunity so they can reach their fullest potential at home, in school, and in our communities. JPA provides in-school therapeutic counseling services to children and families in under-resourced communities, conducts research, and provides expert consultation and guidance to others serving children and families.

Every year, JPA also offers an advanced-level clinical internship to a select group of second-year, master's-level graduate students in the Chicago area. **The Manager, Clinical Internship Program**, with the support of the Associate and Senior Directors of Clinical Programs, will continue to support and grow this long-running and well-respected intern program. This position will focus on direct clinical supervision, administrative support/management, and program development.

Responsibilities

- Grow JPA's intern program by adding interns, field placements, and graduate school partners
- Supervise and support Medicaid compliance for all interns
- Support maintenance of relationships with Chicago schools (typically Pre-K or K through 8th) for intern placement
- Lead grant-funded effort to increase pipeline of social workers, particularly social workers of color, and build interest in the field of social work
- Cultivate and grow relationships with graduate social work programs
- Create intern alumni program to maintain relationships
- Recruit/interview/onboard interns each year
- Manage Graduate school partnerships, including career fairs, panels, and coordinating with field placement offices
- Organize, develop, and facilitate three-week orientation for interns each summer
- Organize/plan/facilitate ongoing weekly training/consultation throughout school year
- Develop relationships with field placement schools/administrators/school counselors
- Supervise and support intern completion of paperwork and evaluation tools
- Supervise and support Medicaid compliance for all interns
- Direct 1-1 supervision of all interns once a week
- Support intern group supervisor(s)
- Collaborate with Senior Director of Clinical Practices and Associate Director of Clinical Practices
- This position reports to the Senior Director of Clinical Practices

Position Requirements:

- Must have a car and valid driver's license/auto insurance
- Must be available to interns for crisis support during business hours
- Experience with Medicaid preferred
- Experience in schools preferred
- This is a hybrid position



Qualifications:

- Master's degree in social work required
- LCSW preferred
- Must have minimum of 5 years of professional clinical experience working with children and families
- Minimum 3 years of experience providing reflective supervision
- Experience in relationship-based, reflective, and trauma-informed practice
- Experience working in urban and under-resourced communities, and an understanding of the systemic forces that impact them
- Experience with, and commitment to, providing culturally responsive services
- Understanding of and commitment to social service values and ethics
- Strong writing, interpersonal, and organizational skills

Benefits:

- Weekly individual clinical supervision
- Weekly team clinical consultation and collaboration
- Professional development
- Excellent benefits including generous paid time off, health, dental, and 403(b)
- Salary commensurate with experience

Please upload your cover letter and resume or send to evbrook@jpachicago.org.

JPA is an Equal Opportunity Employer.

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