



## **Confidentiality and Conflict of Interest Policy and Disclosure Form**

### **Confidentiality**

As a member of the Board, I recognize that I owe a fiduciary duty of care to the Juvenile Protective Association (JPA). This includes a duty of confidentiality. All information and documentation that I receive from JPA and others in connection with my service on the Board will be treated with confidentiality.

### **Conflicts of Interest**

As a member of the Board, I recognize that I owe a fiduciary duty of loyalty to JPA. This duty requires me to avoid conflicts of interest and to act at all times in the best interests of JPA. The purpose of the conflicts of interest policy (set forth below) is to help inform the Board about what constitutes a conflict of interest, assist the Board in identifying and disclosing actual and potential conflicts, and help ensure the avoidance of conflicts of interest where necessary. This policy may be enforced against individual Board members as described below:

1. Board members have a fiduciary duty to conduct themselves without conflict to the interests of JPA. In their capacity as Board members, they must subordinate personal, individual business, third-party, and other interests to the welfare and best interests of JPA.
2. A conflict of interest is conduct, a transaction or relationship that presents or might conflict with a Board member's obligations owed to JPA and the Board member's personal, business or other interests.
3. All conflicts of interest are not necessarily prohibited or harmful to JPA. However, full disclosure of all actual and potential conflicts, and a determination by the disinterested Board (or JPA Executive Committee) members – with the interested Board member(s) recused from participating in debates and voting on the matter – are required.
4. All actual and potential conflicts of interests shall be disclosed by Board members to JPA's Executive Committee through the annual disclosure form and/or to the Board whenever a conflict arises.
5. On an annual basis, all Board members shall be provided with a copy of this policy and required to complete and sign the acknowledgment and disclosure form below. All completed forms shall be provided to and reviewed by JPA's Executive Committee, as well as all other conflict information, if any, provided by Board members.



**CONFLICTS OF INTEREST ACKNOWLEDGMENT AND DISCLOSURE FORM**

I have read the conflicts of interest policy set forth above and agree to comply fully with its terms and conditions at all times during my service as a JPA Board Director. If at any time following the submission of this form I become aware of any actual or potential conflicts of interest, or if the information provided below becomes inaccurate or incomplete, I will promptly notify JPA’s Board of Directors in writing.

I acknowledge and agree that my selection for service on the Board and the opportunities made available to me by serving on the Board constitute good and valuable consideration for entering into this agreement, the receipt and sufficiency of which I hereby acknowledge.

**Disclosure Statement** (If no conflict, please write “None”)

**In my individual capacity:**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_